

**Office of General Services**  
**Safety Program and Policy Manual**

SUBJECT: RESPIRATOR POLICY  
NUMBER: 98-0103  
DATE: NOVEMBER 19, 1998

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## **Policy**

Office of General Services employees shall wear respirators when they are exposed to contaminants which cannot be eliminated by engineering controls in accordance with the Office of General Services Respirator Program and OSHA CFR 1910.134 Respirator Standard.

### **Procedures:**

1. Procedures which are outlined in the Office of General Services Respirator Program will be followed by all employees who are required to wear respirators.
2. The Program Administrator shall provide training for employees on respiratory hazards which employees are potentially exposed during routine and emergency situations.
3. Affected employees shall have Medical Evaluations to determine whether they are physically able to wear a respirator to perform the work.
4. Affected employees shall be fit tested on the same make, model, style and size of respirator that will be used and must pass an appropriate qualitative or quantitative fit test.
5. Respirators shall be regularly inspected, cleaned and stored after each use, according to the Office of General Services Program.
6. Failure to comply with the Office of General Services Respirator Program as required by this policy will be treated in accordance with the Office of General Services disciplinary action procedures.